

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** : column headed “Year ending 31 March 20xx” in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that unpresented cheques should be entered as r

Name of smaller authority: **Bolton by Bolton, Gisburn Forest & Sawley Parish Council**

County area (local councils and parish meetings only): **Lancashire**

Financial year ending 31 March 2021

Prepared by (Name and Role): **Teresa Taylor (Clerk & RFO)**

Date: **17/04/2021**

		£	£
Balance per bank statements as at 31/3/xx:			
Barclays Bank Current Account	account 1	44855.13	44855.13
Petty cash float (if applicable)	NONE HELD		-
Less: any unpresented cheques as at 31/3/21 (enter these as negative numbers)			
LALC subs 2021/22	Chq 100979	(204.87)	
J Waddington inv to 27.03.21	Chq 100980	(234.00)	
T Taylor March net salary	Chq 100981	(226.53)	
HMRC PAYE to 05.04.21	Chq 100982	(152.80)	
H Fortune winter planting	Chq 100983	(150.00)	
			(968.20)
Add: any un-banked cash as at 31/3/21			
NONE HELD			
			43886.93
Net balances as at 31/3/21 (Box 8)			43886.93